

GUIDE

GFI Archiver AI Trial Guide



GFI Software™

Welcome to your GFI Archiver AI trial guide—designed to help you rapidly deploy, configure, and evaluate the benefits of our email archiving solution with minimal effort and disruption.

Introduction

This guide is organized into three phases, each building upon the previous one:

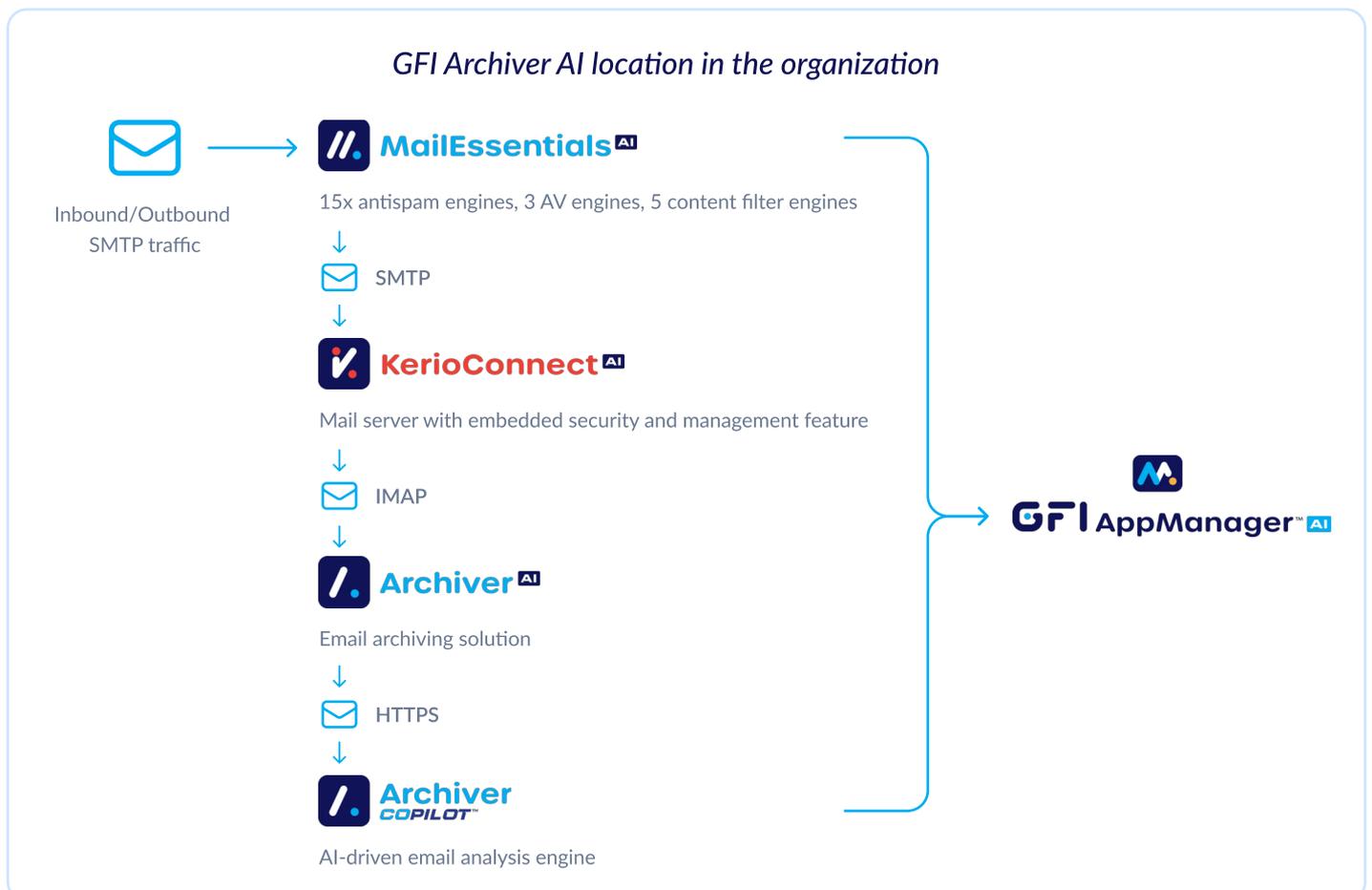
03 Phase 1: Quick Rollout

04 Phase 2: Configure & Customize

05 Phase 3: Using and Gain Value

05 Phase 4: AI Powered - Email Archive Compliance

By following these phases, you can easily progress from initial setup to realizing valuable operational benefits, with additional details available via embedded links.



Phase 1: Quick Rollout

Preparation

- Verify that your environment meets the basic requirements (Windows Server 2016 or later, a minimum of 16GB RAM, and 500GB available storage).
- Confirm that your email server supports journaling (e.g., Microsoft Exchange, M365, GFI KerioConnect, or any IMAP-enabled server).
- Confirm that your environment meets [System Requirements](#).

Installation



Download and install GFI Archiver AI – works well on a virtual machine (VM).

[Installing GFI Archiver AI.](#)

Post-Installation Wizard

Choose your preferred archiving method

- Launch the Administration Web Interface and run the streamlined post-install wizard to:
- Enter your trial license key (obtainable via [registration](#))
- Choose your database (SQL, SQL Express, or evaluation database option. Note that only SQL and SQL Express are transitioned to the production environment.)

For a more detailed post-installation wizard, refer to our [Post-Installation Wizard](#).

Validation

- Check the dashboard to confirm that emails are being captured correctly and that the system is communicating with your email server.

Phase 2: Configure & Customize

User Access:

- Set up simple user access rules using Active Directory integration or manual assignments so selected users can access archived mailboxes without disruption.
- For step-by-step instructions, consult our [User Access Control Guide](#).

Retention & Compliance:

- Configure retention policies to manage storage costs and meet compliance requirements; use Legal Hold options to safeguard critical emails during investigations or audits.
- More details are available in our [Retention Policies documentation](#).

Outlook Integration:



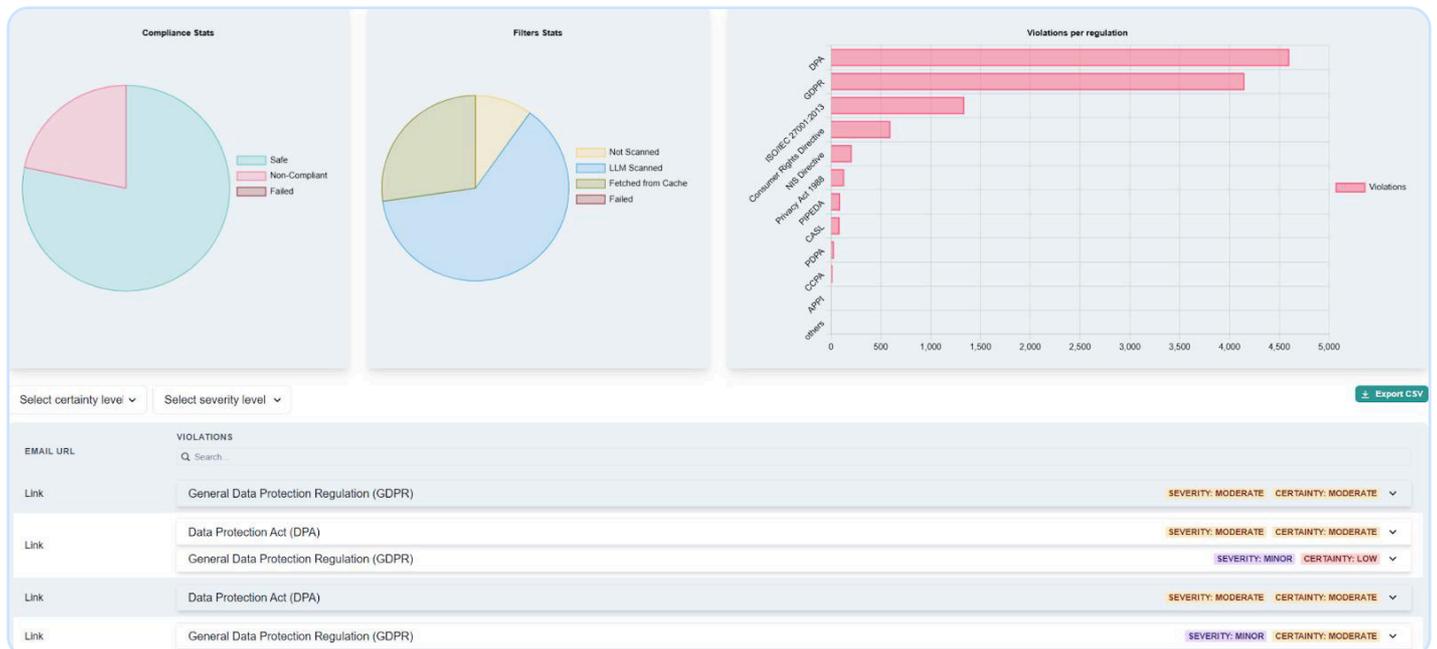
- Deploy the Outlook Connector so that test users can seamlessly access archived emails directly in Microsoft Outlook, eliminating the need for PST file management.
- For additional guidance on this integration, see our [Outlook Connector Documentation](#).

Phase 3: Gaining Value from GFI Archiver AI

Reporting & Analytics:

- Test the core functionality such as automatic email archiving, search capabilities, and remote (web or mobile) access.
- Monitor performance through the dashboard – check for successful email captures and fast search responses.
- Experiment with simple usage scenarios that illustrate how GFI Archiver AI helps solve real-world email management challenges.
- For a detailed step-by-step guide, you can access the [User Manual](#).

Phase 4: AI-Powered Compliance



GFI Archiver AI's CoPilot is an AI tool that helps organizations comply with email regulations by scanning archived emails for potential violations and providing insightful reports.

Explore advanced settings like AI-powered compliance scanning to ensure that your archived emails meet regulatory requirements [[GFI Archiver AI's CoPilot Admin Guide](#)].

Register for GFI AppManager

- Visit [GFI AppManager portal](#).
- Create an account if you don't have one.

Register GFI Archiver AI to AppManager

There are three ways to register:

1. In Windows, select GFI Archiver AI application.
2. Within GFI Archiver AI > configuration - click GFI AppManager registration
3. During GFI Archiver AI installation wizard

Run a compliance scan.

Additional Resources

For comprehensive documentation, please refer to the [GFI Archiver AI Manual](#).



Get started with a 30-day free trial by visiting [GFI Archiver AI](#).
You can always contact [Customer Care](#) for any assistance.