

TECHNICAL GUIDE

# A Calendly Alternative for Seamless Scheduling: *Integrating GFI KerioConnect with SimplyMeet*



**GFI** Software™

## Overview

**SimplyMeet** emerges as a robust alternative to the popular scheduling platform, Calendly. Alongside its capability to integrate with Zoom, Microsoft Teams, and Google Meet/Hangouts it also offers payment integration, Zapier integration for workflow automation, and tracking features through Facebook Pixel and Google Analytics. This document is your technical guide for setting up GFI KerioConnect with SimplyMeet. Note that, unlike Calendly, SimplyMeet supports CalDav integration, offering broader compatibility and streamlined calendar synchronization.

## Step-by-Step Guide

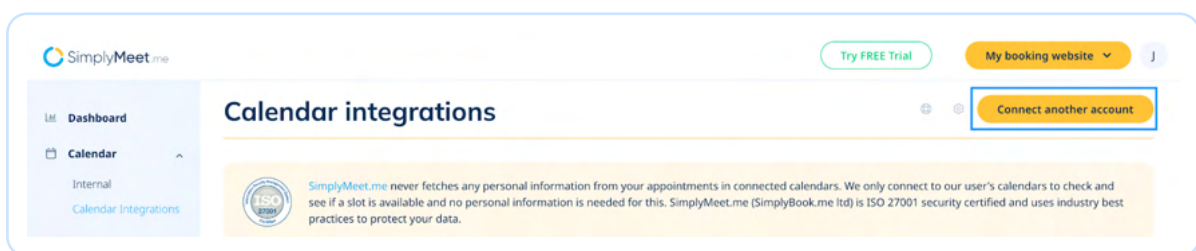
The entire process, from signing up on SimplyMeet.me to integrating it with GFI KerioConnect, takes approximately 5 to 10 minutes. It's designed to be straightforward and user-friendly, ensuring that even those with minimal technical knowledge can easily complete the setup.

### 1 Sign Up on SimplyMeet

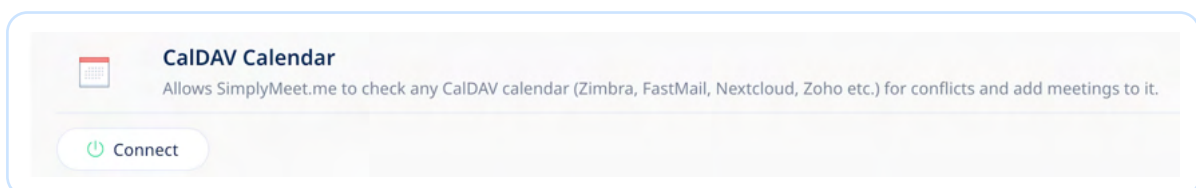
Begin by navigating to the [SimplyMeet](#) website and signing up with your email address. Per their website, Simplymeet is also ISO 27001 security certified, so your data should be in safe hands.

### 2 Connect Your Calendar

- Once registered, proceed to **Calendar > Calendar integrations** in your account settings. Select “Connect another account”.

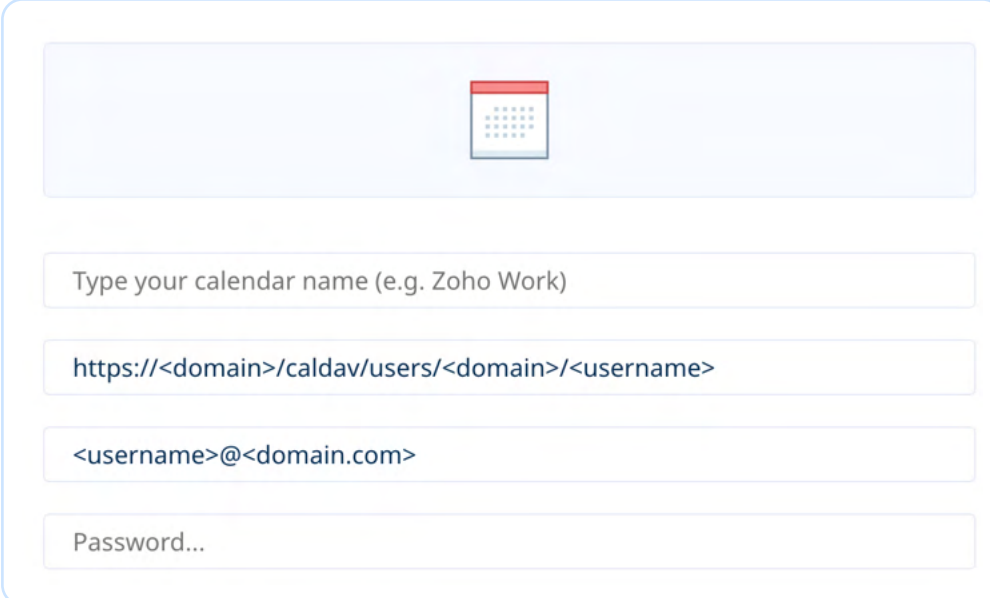


- Choose “CalDav Calendar” from the available options.



### 3 A Calendly Alternative for Seamless Scheduling: Integrating Kerio Connect with SimplyMeet

- Fill in the necessary fields. For the “Server URL”, input the URL of your desired GFI KerioConnect calendar. For personal calendars, use the structured format shown in the image below. You can also refer to the [GFI KerioConnect guide on CalDav URLs](#) for specific URL structuring.



The image shows a form for integrating a calendar. At the top is a calendar icon. Below it are four input fields:

- Type your calendar name (e.g. Zoho Work)
- `https://<domain>/caldav/users/<domain>/<username>`
- `<username>@<domain.com>`
- Password...

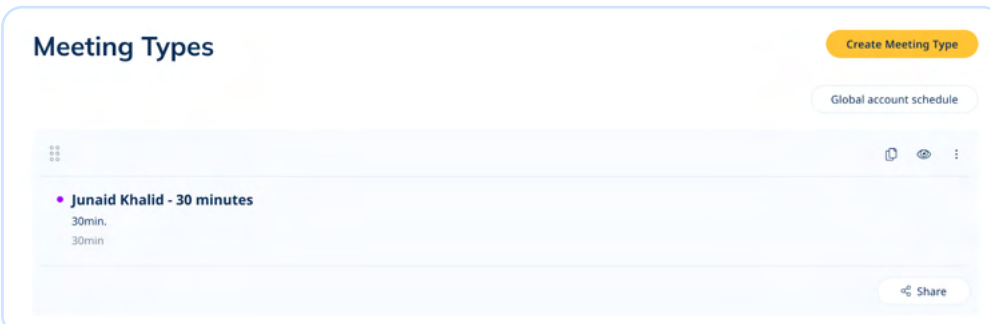
- Once the calendar is integrated, navigate to **Calendar > Calendar Integrations**, and mark your recently added KerioConnect calendar as the default calendar.

### 3 Connect your Zoom/Microsoft Teams account

- Navigate to **Settings > Integrations**.
- Click “Enable” for the integrations you want to use (e.g. Zoom, Teams, etc.)

### 4 Create Meeting Types

- Navigate to **Meetings > Meeting Types**.
- Click on “Create Meeting Type”.
- Adjust it per your needs.



The image shows the “Meeting Types” interface. At the top right is a yellow “Create Meeting Type” button. Below it is a “Global account schedule” button. The main area shows a list of meeting types, with one entry: “Junaid Khalid - 30 minutes” with “30min” listed below it. At the bottom right is a “Share” button.

## Conclusion

In a nutshell, integrating SimplyMeet with GFI KerioConnect is a swift and straightforward process, offering a comprehensive solution for your scheduling needs. It simplifies your calendar management and enhances the efficiency of your professional engagements.

